

JFMC Meeting, 25/10/22

7.30pm, KLC Jubilee Field

Present: Cllr Paddy Riordan (PR), Cllr Bill McLaughlin (BM), Lee Seal (LS), Nic Stonebridge (NS), Dean Fuller (DF), Jackie Barker (JB), Nicole Griffiths (NG)

1. *Apologies* – JB, SD, JP, MA
2. *Approval of previous minutes* - approved by DF, seconded by BM
3. *Matters arising* - NA
4. *Chairman's Report* – Parish Council have agreed to progress with the 3G pitch and to pay the initial money, plus the S106 money to contribute. PR has applied for some funding (£100k) from MBC for the Jubilee – will find out at the end of October. Clerk has notified Lee Suter at FF re the decision. The Parish Council are also consulting with a VAT specialist as to whether to become VAT registered – this is likely to happen. JB has spoken to PR re the work the senior club had done (floodlights, fencing etc) as there is a chance that the VAT can be reclaimed. Trustees list hasn't been updated since 2008, the PC have engaged with solicitors to enable the JFMC to change the trustees; this now needs to be finalised. However, since the 3G has been approved the PC potentially may take the JFMC back as a working group and therefore Trustees wouldn't be necessary – this doesn't exclude members of the public or the organisations being involved in the working group. The 3G working group who will attend on all matters relating comprises of PR, BM, Mike Evans (MBC), Louise Brice, NS & LS.
5. *Treasurer's Report* – as of today £4924.68 in the bank – have 1 bin to pay for £465.40. Need cleaning bill for October from JF. Pitch hire has increased by 5% and the mowing costs are to be reviewed from Apr 2023. PR has included this in the budget. Mowing fees for the second part of the year has been submitted. Keys are now chargeable at £24 each. £414 paid for repairs to the pavilion.
6. *SMYFC Report* – 21 teams, our 21st team played their first game Saturday – the Youth Section is providing football for approx. 300 young people. Some teams performing really well which is the icing on the cake! LS thanked DF for allowing the use of the main pitch. Several boys progressed to the senior section. PR asked if there were many vacancies – some teams more than others. BM offered his services as parking attendant.
7. *SMUFC Report* – Attendances are averaging around 100 for first team, 80 for u23s. We recently hosted Rochester as part of the first SCEFL

Groundhop which saw an attendance of 331! NS wished to thank everyone involved – including MA & BM who were outstanding car park marshalls. The club has recently taken over the running of the burger van and are opening for junior matches which is well received. The senior section is developing community links, including donating to the Shepherd's Pantry, and inviting local resident Owen to complete his fundraising challenge at half time in one of our matches. The club will also be taking part in the Remembrance Day Parade. PR commended the club for their work and development.

8. *Guides Report* – the guides are grateful for the assistance with parking. Guides have asked to amend the lease so the centre can be hired out by other community groups – this will be discussed at the next PC meeting. PR suggested increasing the lease to £20 per year. Would be rented mainly during the daytime so as not to affect the use by the guides/Brownies.

Guides have also requested an area to be fenced off for their own use which would also help for safeguarding. The areas are to the front and rear of the centre. Would have to allow a large enough gate for the mower. And would need to allow a path both sides for junior players to access the toilets. DF asked who would be responsible for the maintenance of the fence. A steel/wire fence would be more practical. PR advised the guides could request CIL money to cover the cost.

The centre has also been offered as a Winter Warm Hub – there are 3 venues (Youth Club, Free Church and KLC). Arrangements are still being finalised.

9. *3G Pitch Update* – see chairman's report.
10. *Pavilion Maintenance work*: Showers & boiler – JFMC & PC are aware an overhaul is needed. Needs to be futureproofed. The immersion heaters have been replaced.

PAT Testing – testing hasn't been done since 2016. PR asked how many items needed to be done as the PC have someone they can us – NS to report.

Also need electrical test.

Fire Extinguishers – need checking to make sure they've been done.

Cleaning – NS reported 2hrs weekly isn't really enough. £125 per month. DF suggested a proper floor cleaner

would help make it an easier process-
PC probably wouldn't contribute.

11. *Pavilion redevelopment proposal* – see attached.

12. *Groundsman Salary Increase* - PC pay for 4 hours, Senior club pay for 4 hours. JFMC haven't had a raise for costs for a number of years. Would require an increase of 2hrs per week.

13. *AOB*:

- **Bins** - bins have been delivered, initial one was too small. Hopefully to be fitted this weekend in the same places. Caretaker will empty the bins.
- **CCTV** – the provider has now been in touch with the PC (finally) cost of £8920 inc VAT (see attached email). £2790 Football Club, Guides £3280 remote access connection £980 annual cost of £384.
- **Salt Bin** – need to send request to BM to get one at Jubilee. DF suggested we keep a sack of salt in the container. This was preferred to avoid any issues with vandalism.
- NS requested a brown sign to be placed opposite the Jubilee as the postcode doesn't actually take you to Jubilee. PR to speak with Kent Highways.
- MA had asked for the brick cupboard to be emptied of football equipment. LS to liaise with MA as this has been used for storage for a long time.
- MA had requested a sign to be put on the KLC to avoid the public thinking it was the location for toilets. It was suggested the GGA organise a sign for their door.
- MA asked where the safety signs which had previously been ordered were – NS is liaising with a contractor to have them put up ASAP.

14. Date of next meeting - 6 December, 7.30