

Communications Meeting Notes 13th February – 7.30PM at Village Centre

Attendees: Cllrs Riordan PR, Castro JC, Rawlinson ZR, George DG, Walsh CW.

1. Apologies – **Cllrs John Perry, Peter Spearink**

2. Approval of Notes of meeting of 23/01/20 attached (**Approved**)

3. Councillor Declarations **None**

3.1. Declarations of interest **None**

3.2. Granting of dispensation **None**

4. PC Emails

4.1 Update from office on Councillors response to request to contact Jean

The office has advised that despite some seemingly ongoing problems they have not had anyone in to deal with Email issues.

4.2 Issues with Councillors not responding to staff emails – Update from office

Whilst not wishing to pursue Councillors, the office is still not getting responses to emails which is holding up office work.

5. Village update for February – Sent to Type setter – Comments

All members were please with the draft and pleased it had gone to type setter

6. Discussion for topics at Annual Parish Meeting Display (30th March) How the display will be produced and by whom. Update and continuation from previous meeting

Discussions/Suggested format

Chairman PR to host event Brief attendees on PC work this year and current projects

Verbal presentations from Cllrs Hotson, Perry & Brice

Projector Display (JC)

All relevant PC sub groups to provide a representative to answer any relative questions from members of the public.

PR to liaise with Clerk to contact Village groups and invite them to attend and provide a stall if they wish. (Contact details)? Invitations to be sent out & request responses by (end Feb this could possibly extended to 7th March) Note from Cllr Spearink “Tracy from Woodside to take a stall”

7. Village Fete Display (27th June) – Update

Displays from PC 125, VE75, Greener Group

8. Annual Report - Follow up all Councillors to complete their Write up as the Template provided.

Request all Councillors supply Bio/report on Template from Cllr Walsh by 6th April

9. Update on logo

JC had liaised with several Councillors, a logo had been chosen, he will (with the help of his sons) adjust it and bring the draft design back to the comms group.

10. AOB

From the office Email Domain renewal: It was agreed to recommend to Council (if required) that the staplehurstparish.uk was no longer required and the group saw no value in retaining it.

11. Next meeting date - **12th March 2020 7.30PM at Village centre**