

Staplehurst Community Village Centre

Minutes of the zoom meeting on 6th October 2020 Zoom Meeting 7pm

Present: R. Silkin (RS), M. Ashby (MA), C. Metcalfe (CM), P. Riordan (PR), A. Sharp (AS).

Apologies: C. Mummery (CMy).

1. Welcome to CMy as new trustee. She couldn't make tonight due to a Scout night hike.

2. Treasurer Report - CM

Lloyds Account (NatWest and CAF now closed and all monies in one account)

* Hirers invoicing and payments discussed.

3. Bookings – AS

* Re opening – CM and AS put up signs in the halls, distance tape and MA installed the hand gel dispensers in both halls. All hires that have come back, have been issued with the risk assessment and new booking form which indicates they have read and agreed to the Risk Assessment.

* QR code – in hand

4. Lime mortar repointing of SH wall (air raid shelter side)

This has been completed and to a good standard.

5. SPC Trustee representative

As one of the SPC trustees has not attended at all so it was agreed to ask the SPC to provide a new representative.

6. NH Roof leak MA

Cleaner notified us of a leak in the North Hall foyer - notified hirers Monday 8.30am.

MA sorted! Thank you very much. We await the next heavy rainfall due at the end of the week to see if the situation is fixed.

7. Water supply

Investigations continue.

8. Oil tank

In hand.

9. East Hall (Snooker Hall)

Note: The charity commission made it clear that a snooker club is not a charitable object and should only be such while no better use of the room can be made.

Due to the much better use we can get from this small hall as a hireable space rather than the once a week possible use as a snooker hire, it was agreed to decommission the snooker table. Discussion was had about moving the table to the SH committee room but at £15 a hire once a week it would take a year to get the money back for moving it (@ £1000). We will try to find a new home for the table. PR may have a contact that might want it.

Staplehurst Community Village Centre

10. NH Acoustics

In hand.

11. Cleaning -

Discussion about contracts.

AOB

12. Website CMY

Confirmed who the host is – in hand.

13. Parking rear of NH

Remains a problem re access to fire exit and access to bins. Yellow hatching and Keep Clear in yellow paint is being ignored. MA will put up a 'Keep Clear' sign on the green gate. AS will contact Sobell Lodge and Market organiser to remind. Post on FB too.

14. Correspondence

PR as chairman of SPC received a letter from resident about SCC. Agreed RS will draft a response.

15. PR expressed thanks to all Trustees for all hard work we all do to keep the halls running.

16. Hawkes pre ap. AS to contact to ask for update.

17. Hedges - Pay back team trimmed the hedge at the front. Any chance they can do the hedge at the side of the NH? PR will investigate.

18. Windows cleaned by Heathcroft on Friday