

## **JUBILEE FIELD MANAGEMENT COMMITTEE**

Minutes of the Meeting held on 12<sup>th</sup> February 2015 at Jubilee Pavilion, Headcorn Road, Staplehurst commencing at 7.30pm.

**PRESENT:** Mike Hooker, Mike Lock, Alison Hooker and Helen Tucker. Erika Lock was also present. John Gower and Peter Hollidge arrived during the meeting.

**APOLOGIES:** Nigel Best, Ian Humphrey and John Perry gave their apologies.

**MINUTES OF THE LAST MEETING:** The minutes of the last meeting held on 18<sup>th</sup> September 2014 were agreed and signed as a true record.

**CHAIRMAN'S REPORT:** The Chairman proposed that all future User Group and Committee meetings would be amalgamated as only the Guide representative was not on the main Committee. This was agreed.

**TREASURER'S REPORT:** NB was absent but had sent a report:

As of the 7th February 2015 the jubilee bank balance is £461.00

(£120 of this was from the kitchen). This takes into account the pitch hire for January but I have not yet received the payments from the Senior and Junior Section and I expect to receive this weekend.

In respect of debts we owe JG two months wages for December and January. The outstanding loan to The Kings Head for the hardstanding is now down to £1220. We have been paying this down from the Kings Head pitch hire. Hopefully the income stream will improve during February 2015 as the weather improves.

The Senior section is currently holding our bit of the Bag For Sport of £110 which will be passed over in due course.

Peter is doing a great job with the cleaning and thank you to everyone that is opening the kitchen.

**SECRETARY'S REPORT:** Several emails had been received.

IH asked the Committee to consider the positioning of the Defibrillator. All at the meeting were led to believe that it would be installed in the meter cupboard to all the Brownies and Guides access as they had contributed to it.

The Parish Council had received an invoice for the Fire Extinguisher checks. ML confirmed this had been undertaken and AH would inform the Parish Clerk.

### **JUBILEE ISSUES:**

HT – Fun day went ahead in September. The Guide HQ building was in need of a new roof so the Guides & Brownies were busy fundraising and HT reported that once work was underway there would be scaffolding around the building. The Guides had raised concerns with SPC of the road safety when there was a lot of matches on at the field. AH had responded to SPC asking for them to consider signage and possibly reducing the

speed limit. The Guides had also asked that the car park be swept – as this was a Parish Council issue this would be passed to them. HT was given contact details of pest control as the Guide building had had mice. No update on flood lighting – IH to be asked if there was an further information.

S106 – AH still to speak with the Parish Council.

*19:40 – John G and Peter H arrived at the meeting*

There was still only three people running the kitchen at weekends – need new volunteers. PH was asked to raise this at the next football meeting stating that if no one came forward pitch hire would need to be increased to cover costs.

EL – raised the issue of payment for running the kitchen (possibly 10% of takings)– It was proposed that this would be run as a trial to see if it encourages more people to volunteer.

Junior teams who use the main pitch are only paying 50% - the Committee discussed this and asked for confirmation – MH to speak with PH thanked for giving the kitchen a deep clean and he informed the Committee that he would do this every couple of months.

Pitches – Weather been good over the last couple of weeks but JG have asked the Committee to put in a ruling that no friendlies are played during the playing season. This has occurred several times this season and has ruined the pitches for league games. A memo to be sent out to the football clubs for circulation to managers stating that no friendlies are to be played. If teams haven't got games they must not play friendlies at Jubilee. Managers need to be informed that they need to check themselves early before kick off the pitches and if ground is frozen games cannot be played. No training or warming up should take place on the pitches prior to any match – this should take place on the areas not marked out. These would be added to the member to Clubs.

#### **ANY OTHER BUSINESS:**

AH asked that net key be cut and this to be kept in the kitchen key cupboard.

AH to contact Sue Bassett regarding the Jubilee constitution

AH and MH reported that they would be stepping down as Secretary and Chairman at the AGM therefore new Committee members were needed.

SPC had contacted JG regarding cutting the hedging and JG asked that the bottom hedge be left to grow.

The next meeting would be held on 14<sup>th</sup> May 2015 commencing at 7.45pm

The being no further business the meeting closed at 8.18pm