

JUBILEE FIELD MANAGEMENT COMMITTEE

MINUTES of the meeting of the Jubilee Field Management Committee held on Thursday 9th May 2013 at The Jubilee Pavilion, Headcorn Road, Staplehurst commencing at 8.00pm.

1. **Present:** John Gower, John Perry, Mike Lock, Paul Butcher, Nigel Best and Mick Hooker.

Alison Hooker was also in attendance as minute secretary

2. **Apologies:** Apologies were received from Nigel Stewart and Ian Humphrey.

In the absence of the Chairman Mick Hooker took the chair.

3. **Minutes of the last meeting:** The minutes of the meeting held on 7th March 2013 were proposed by NB and seconded by JG as a true record.

4. **Matters Arising:** Any matters arising would be raised during the course of the meeting.

5. **Chairman's Report:** Not in attendance

6. **Secretary's Report:** No correspondence received since last meeting. PB mentioned putting something in the next edition of the Staplehurst Update of what has been happening at Jubilee, the fundraising and need of volunteers. This was agreed and a piece would be put together ready for the next edition.

7. **Treasurer's Report:** £3,573 as of 1st May. Some money has been spent on a new mower and other expenditure. Another £700 is needed to pay off the mower and it was proposed that the Manchester United picture still be sold. Some pitch hire to come in but other than the presentation day and Uprocking no other income was due over the closed season.

Held race night last month which raised £2,000 and opening the kitchen on Saturday for the Ashford Finals raised over £1000. Thanks were given to the volunteers who helped on both these occasions.

NB raised concern over the electricity bill and all readings are estimated. There was a concern as to whether the new light and camera used more electricity. NB agreed to monitor it as it was agreed that if there was a significant increase he would liaise with the Parish Council.

ML informed the meeting that both him and Erika had met with Lloyds Bank representative and registered our interest in a grant. If this is agreed a portfolio needs to be presented to state our case.

8. **Pitches/Playing Field:**

PB asked about security since the theft of the mower. JG had put stakes in the gaps in hedging. New mower has an immobiliser and AH is arranging insurance.

New mower is larger and a decision needs to be taken regarding storage/ security. AH to contact companies regarding storage building.

Pitches are now very hard and rain is needed!!

An email from Mike Apps, Maidstone Boys League, praising the facilities at Jubilee and the pitches and a similar email had been received from the Ashford League.

9. Kitchen: AH had restocked the kitchen following the finals on Saturday. It was suggested that other forms of bbqs be hired for the presentation day and uprocking. PB suggested the Football Club/Jubilee hold a boot fair to raise funds. Thanks were expressed to Karen Best and Erika Lock for working in the kitchen on 28th April and Under 8s providing parents to run the kitchen on a Sunday morning.

10. Cleaning: No issues

11. Maintenance: Electrician needed to look at lighting. MH to speak to Paddy.

12. Parish Council: Staplehurst Parish Council asked for a formal agreement of users for the use of the field for the Summer Play Scheme. All agreed. A Parish Councillor is a lawyer and is looking into the trustees document. CCTV is monitored by Kent Police and is viewed if any incidents are reported. IH asked, via NB, if SPC representatives could raise the prospect of putting floodlights in – a letter had been received regarding proposals and this was passed to SPC. NB explained the situation regarding extending the car park for use of cars at the skatepark area. A contact within the football club could provide road planings. JP and PB asked that a letter, plan and details be provided for the Parish Council to consider. Also Jubilee was asked to write to Eric Hotson and SPC regarding the speed limit along the road.

13. AOB:

Working party when football has finished to deep clean areas in the pavilion and to paint toilets etc.

Football Club presentation day was on 9th June but setting up on the 8th.

Suggest having tables and chairs to put out by the BBQ

JG asked whether the gates could be replaced – this was mentioned at the User Group meeting that improvements would be made rather than being replaced.

Other Issues: There were no other issues.

The next meeting would be on 27th June following the User Group meeting at Jubilee.

There being no further business the meeting closed at 9.30pm.