

Meeting Notes

Jubilee Fields Annual General Meeting

Date: **Thursday 19 July 2018**

Time: **19:30**

Venue: **Jubilee Field Pavilion, Headcorn Road, Staplehurst.**

Present: **Members: Paddy Riordan, Nigel Best, Sam Lain-Rose, John Gower, John Perry, Gill Smith, Lee Seal.
Invited attendees: Elaine Symes, Sue Forward, Paul Kelly, Louise Brice, John Stonebridge & Steve Downey.**

1. **Apologies for Absence**

Apologies were received from Helen Tucker who left prior to the meeting starting due to comments made by Paul Kelly. Luke Wallond, who could not attend for work reasons.

2. **Minutes of the Last Meeting**

Minutes of the last annual general meeting held in 2017 were agreed as a true record.

3. **Election of Officers**

(a) **Chairman**

Paddy Riordan was elected as Chairman for the year by the majority of those present.

(b) **Treasurer**

Nigel Best was elected as Treasurer for the year by the majority of those present.

(c) **Secretary**

Sam Lain-Rose was elected as Secretary for the year by the majority of those present.

4. Any Other Business

(a) Mower

There was some discussion about the mower. John Gower, explained that the Staplehurst Mowers were impressive but the mower within the agreed Parish Council budget, would not be suitable for the Jubilee Fields as it was too small and would increase the time and fuel used.

(b) Community Events

Paddy Riordan explained that preparations were in place for the two agreed events, the first being the TN1 Festival in September and the second being the Fireworks event.

(c) Improvements to Jubilee Fields – Working Group

Paddy Riordan explained that a working group was required to investigate and coordinate improvements to the facility, including works to the loft space to create an area such as a club house and develop the facilities to allow the football teams to go further in the leagues and also other areas that could be improved to encourage other sports. Discussion took place in relation to fund raising.

(d) LS gave a report on the Junior Football Club, the Club has had a successful year on and off the pitch, not least in the girls teams which has been a wonderful addition to the club

(e) As a representative of the men's club was not present, PR & NB gave a brief report explain the men's 1st team had finished approximately half way in their league. The second team had generated a lot of interest from local players and was looking forward to a successful season.

(f) Guides Report as provided by HT by email:

Guides report 2018

Rainbows, Brownies, Guides and Trefoil Guild continue to use and enjoy the Kathy Lamb centre. The hall is in use on Monday, Tuesday, Wednesday and some Thursdays during term time as well as sleepovers and residentials during some weekends and holidays.

The field is used for many activities during meeting time. We are holding an activity evening in September finishing with a campfire.

We have recently found it necessary to close one of our brownie units due to work commitments for leaders and a shortage of girls on the waiting list.

We would like to thank John for his hard work in keeping the grass mowed and Anne for reading the electricity meters along with various other tasks that she undertakes for both the guides and Jubilee Field.

We still have issues with balls against the centre walls.

An issue has arisen with car parking for parents when football is on at the same time as a meeting. One of the parents has had their car crashed into due to some poor parking by other people. If anything can be done about the car park size being increased we would be pleased to hear it.

(g)

Treasurers report: **See Attached Report:**

SPC Fund towards maintenance & Usage from Parish Clerk:

Forecast Year-end position: £6,522.49

SPENT TO DATE: £4,120.49
£1,250.00 1/2 yr Maintenance
£580.99 Boiler & lighting parts
£949.50 Shutter Repairs
£1,340.00 Maclin Pumps New Guide Rails

ANTICIPATED EXPENDITURE: £2,402
Fire extinguisher maintenance £180.00
County Fire Protection Fire Alarm Service £80
Annual Maintenance £1,250
Maclin Pumps Service = £392.00
Hedge Annual Cut Community Payback = £500

(AOB)

Some discussion took place about the clubs and general use of the facility.

LB Stated that funds may be available from the local Borough Council Budget, PR discussed and proposed (seconded by NB) to apply for this funding to install further drainage on the Mini soccer pitch.

Meeting closed at 9.30pm

Chairman's Footnote:

Prior to the meeting a discussion took place between an invited Guest and a member of the JFMC who represents the Guides. As such the representative of the Guides felt the need to leave the meeting.

I was unfortunately outside the building, as such, I was not privy to the conversation and only found out about it after the meeting.

I would like to make the following statements in relation to this event.

If I had been privy to the situation, as Chairman, I would have taken the appropriate measures to deal with it.

The item brought up by the invited Guest, was not on the agenda, it has never been on a JFMC meeting agenda and has never been discussed at a meeting.

The JFMC values the Guides input into the facility.

The JFMC acknowledges the huge amount of work done by the Guides for our community.

The JFMC is fully supportive of the Guides, The Kathy Lamb Centre and all the members. We look forward to supporting them in every way possible in the future.

PJR