

McCabe Day Centre

McCabe Close, Bell Lane, Staplehurst,
Kent, TN12 0BW

Management Committee
Charity Commission No 1015413

A meeting of the Management Committee was held on 23rd January 2020 at 2 pm
in McCabe Day Centre

Present

Caroline Highwood
Joan Buller
Maureen Whittlesea

Richard Swain
Maggie Weller
Rob Whittlesea

Elaine Martin
Monica Tyler
Alaine Summers

1. Apologies: Rita Game Roy Trimming

2. Minutes of the Last Meeting:

The Minutes of the meeting held on 31st October 2019 were agreed.

3. Matters Arising:

DBS checks – carry forward to next meeting

Action – Caroline

4. Correspondence:

- Thank you cards received from Elaine, Alison and Ann for their Christmas gifts.
- Caroline had received the Local Account for Kent Adult Social Care report.

5. Golding Homes Update

- The rubbish bin in the kitchen is not opening, reported as it is a health hygiene hazard, Catherine has ordered a new one.
- The fly zapper is still not working.

6. Treasurer's report:

The Financial Statement at 20th January 2020 was circulated prior to the meeting. Richard detailed the income/expenditure. He reported that income was down £600 on last year so will check why. The profit from the sale of calendars is awaited.

7. Report on lunches:

- Elaine reported that numbers remain steady.
- 30 seats for the pantomime have been booked. Wealden Wheels and the WCD bus have been booked. Jenny will drive the WCD bus. The Wealden Wheels annual fee is due for renewal and it was agreed this should be paid.
- The bus journey is taking longer so some members have been taken home by car so that only one bus return journey is required. This should not be a problem with insurance as drivers are not paid for this. However, it was discussed and agreed that an escort should also go.

- Elaine was thrilled to have been presented with the Parish Council award for services to the community. At the event she had spoken to the Mayor and invited her to lunch, which she has accepted for 13th February. Caroline will “look after” her on the day. The Mayor had suggested we apply for funds from her Community Charity Fund, which Caroline will do. Caroline also encouraged the other clubs to apply.
- Maureen added that we had made Elaine “Queen for the day” at our volunteers’ lunch.
- A Hygiene inspection had been carried out on Thursday, 18th January, and 5 stars awarded, with a few minor issues noted. These have already been implemented.

8. Other Committee Member Reports:

CHAT Report

- Rita sent a report to say that in December they had a very pleasant party for members, which now includes a few men. With financial help from the Carnival Committee they were able to have a good lunch followed by carols played by Judith Hawgood, a free raffle, afternoon team, Christmas Quiz and a present for each member.
- They had eventually received a refund from Age UK that had been sent to them by London Beach after their afternoon tea there earlier in the year. They had also received a kind donation from the Knit and Natter group towards the afternoon.
- They are endeavouring to arrange a coach trip with afternoon tea round the Kent countryside in the Spring.
- The Men’s Shed have attended several times and explained their activities and they are planning to visit them later in the year and explain what they do in the Chat Club.
- Unfortunately Stella, one of their eldest members, had died but no funeral details yet.
- Several new members joined this week and appeared to enjoy the afternoon very much.
- Joan advised that Rita wants to continue the club although her husband is very ill and Joan will stand in as second in command if/when needed.

Weald Club for Disabled People

- All the Christmas activities had gone well. They had a party in the New Year.
- They have booked the boat trip for June.
- They are managing the catering with various people helping and had fish and chips one day. They are waiting to hear from the Catering Training College if their students could help.
- John Freeman has taken over responsibilities for the bus, but does need help with the takeover.

Residents

None.

9. Any Other Business:

- Rob has been attending the Men’s Shed and suggested them as a speaker for our AGM.
- Alaine had been going to advise of Elaine’s award but this had been mentioned above. She added that it had been members of the lunch club who had approached Richard asking if Elaine could be nominated for an award.
- Elaine suggested celebrating VE Day on the 7th May, and it was agreed she should organise entertainment for this.

11. Dates of future meetings:

Thursday, 23rd April

Thursday, 16th July

Wednesday, 23rd September - Annual General Meeting

Thursday, 22nd October

The meeting closed at 2.50 pm.

Post Meeting Note:

Following the meeting, members of the committee involved in the lunch club discussed whether to continue giving Christmas gifts to volunteers as there were now so many and this meant high expenses. It was agreed in future just to give a Christmas card to all the volunteers thanking them for their help throughout the year. The lunch club members had a very generous collection for the volunteers and this enabled them to have a Christmas lunch together and an amount to those who could not attend. It was agreed that this was sufficient appreciation.