

# STAPLEHURST PARISH COUNCIL

Communications Group Minutes June 19<sup>th</sup> 2018

Present: John Reardon, Tom Burnham, Joan Buller, Sam Lain-Rose, Barrett Manning, Patrick Riordan and Margaret Ashby.

John agreed to remain in the chair and Margaret to take notes.

New web site. The tracker is now working. We need a new photo for the header, a picture of a local WW1 100years celebration was suggested. New tiles to give direct links to council minutes, planning and financial reports are to be added.

The Wimpey field entry is to be updated by Sam.

Parish Services are to be on a single page.

The library is lacking footfall; it was suggested we have an entry listing services available there. This could come under a Local Information header including other items such as PCSO contacts. Joan to collate details.

Jean is to be asked to add Google analytics to the site to aid our monitoring of the site.

The old web site is still live; when the new e-mails are operational and all the files have transferred it will be closed.

Facebook: the site is working well, we still have a profanity checker. We need to extend our policy to all groups. There have been issues with the Friends of Wimpey field Facebook page. John will speak to the admin to try and resolve these. As the field is owned by the PC we feel the site should have the same policy oversight as our page. There are some grey areas as the group is not connected to the PC but now has a Councillor as admin.

Updates: issue dates this year Sept 3<sup>rd</sup>, Nov 18<sup>th</sup>; 2019 Feb 25<sup>th</sup>, May 27<sup>th</sup>.

Payback teams: we need to publish dates and areas they are working and make a contact number available to the public.

The out of hours mobile number has been cut off as it was never used. John has suggested a new phone with a contract SIM would be useful. He will bring details to full council.

Next meeting Tuesday 24<sup>th</sup> July.