

MINUTES OF THE MEETING OF STAPLEHURST PARISH COUNCIL  
held at Staplehurst Village Centre on  
Monday 2<sup>nd</sup> June 2014 at 7.50 p.m.

**PRESENT:** Councillors Ashby, Burnham, Green, Kelly, Kemp, Lain-Rose, Manning, Reardon, Sharp, Silkin, Spearink and Perry who was in the Chair.  
Parish Clerk: Mr M J Westwood

**APOLOGIES:** Councillors Buller, Butcher and Gosling whose reasons for apology were accepted.

**URGENT ITEMS:** - None requested.

**COUNCILLOR DECLARATIONS:**

Lobbying – no items declared.

Changes to the Register of Interests – none declared.

Interests in items on the agenda – none declared.

Requests for dispensation – none requested.

**APPROVAL OF FULL COUNCIL MINUTES** Pages 1348-1351 of 19<sup>th</sup> May 2014 were proposed for approval by Councillor Manning, seconded by Councillor Lain-Rose, approved by councillors nem con, signed by the Chairman and made available at [http://staplehurstvillage.org.uk/minutes\\_of\\_the\\_last\\_meetings.aspx](http://staplehurstvillage.org.uk/minutes_of_the_last_meetings.aspx).

**CORRESPONDENCE & CURRENT ISSUES for noting or decision:-**

1. Neighbourhood Plan – Arrangements for Reg. 14 Consultation. The Clerk reported that the Regulation 14 consultation period would run from 4<sup>th</sup> June until 17<sup>th</sup> July. He confirmed that events would be held on 11<sup>th</sup> June at the United Reformed Church and on 14<sup>th</sup> June at the Library. He asked for volunteers to sign up to a rota to run the drop-in event at the Library. He advised that letters and e-mails had been sent to stakeholders and that a leaflet-drop in the village was under way. He said the draft plan would be published on-line and printed copies would be available at six village outlets.
2. Caretaker's Report – no items to report.
3. Carnival & Fete – the Clerk asked councillors to sign up for the rota to run the Parish Council stall at the event on 28<sup>th</sup> June. It was agreed the stall would include a photo montage, Neighbourhood Plan display, advertising of summer play scheme, copies of the Annual Report, representation from the Emergency Help Team and Running Club. Councillor Sharp volunteered to store the gazebo ahead of the event. Use of three tables and four chairs would be requested from the Village Centre. Councillor Manning asked that helpers ensure the stall is removed from the field at the end of the event.
4. Quotation – Jubilee Field Pump (for approval). A quotation of £392 + VAT from Maclin Pumps Ltd for the annual cost of two service visits was approved.
5. Request for Donation – Try Angle Awards (for decision). Councillors agreed by a majority vote to make a donation of £100 in recognition of the 20<sup>th</sup> anniversary of the awards for exceptional achievements by young people.
6. Solar Information Evening – Invitation from Ulcombe PC (for noting). Councillors noted details of the event organised by Ulcombe Parish Council.

**COMMITTEE & FOCUS GROUPS** – Reports and recommendations:-

1. Local Transport (TB, BM, PS) Next meeting 20/06/14. [http://www.staplehurstvillage.org.uk/hawkhurst\\_transport.aspx](http://www.staplehurstvillage.org.uk/hawkhurst_transport.aspx)
2. Staplehurst Emergency Help Team (JB, PB, NK, RS, PS) Next meeting 19/06/14. Report of meeting 24/04/14 awaited. [http://www.staplehurstvillage.org.uk/kcc\\_emergency\\_planning\\_group.aspx](http://www.staplehurstvillage.org.uk/kcc_emergency_planning_group.aspx)

3. Planning Committee (PB, MA, JB, TB, AG, SG, PK, NK, JP, PS) [http://www.staplehurstvillage.org.uk/minutes\\_of\\_the\\_last\\_meetings.aspx](http://www.staplehurstvillage.org.uk/minutes_of_the_last_meetings.aspx)
4. Allotments Project Group (JP, TB, PK, JB, BM) Next meeting? [http://www.staplehurstvillage.org.uk/sub\\_groups\\_1.aspx](http://www.staplehurstvillage.org.uk/sub_groups_1.aspx)
5. Strategy & Policy Group (JP, TB, PK, PB, SL, RS) Next meeting? [http://www.staplehurstvillage.org.uk/policy\\_group.aspx](http://www.staplehurstvillage.org.uk/policy_group.aspx)
6. Finance Group (JP, TB, PK, PB, SG, SL, JR) Next meeting? [http://www.staplehurstvillage.org.uk/finance\\_group.aspx](http://www.staplehurstvillage.org.uk/finance_group.aspx)  
Councillor Perry said the group would meet to discuss updated financial regulations.
7. Playscheme (TB, JB, NK) Next meeting 25/06/14. [http://www.staplehurstvillage.org.uk/youth\\_activities\\_1.aspx](http://www.staplehurstvillage.org.uk/youth_activities_1.aspx)
8. Publicity & Website Group (JP, TB, PK, MA, JB, NK, SL, JR) Next meeting? Report of meeting 25/03/14 awaited. [http://www.staplehurstvillage.org.uk/publicity\\_website.aspx](http://www.staplehurstvillage.org.uk/publicity_website.aspx) Councillor Reardon confirmed that the Parish Council Facebook page is live.
9. Rural Settlement Group including Neighbourhood Plan (JP, JB, AS) Next meeting 18/06/14. Minutes of meeting 14/05/14 posted at [http://www.staplehurstvillage.org.uk/rural\\_settlement\\_group.aspx](http://www.staplehurstvillage.org.uk/rural_settlement_group.aspx).
10. Surrenden Playing Field Group (TB, BM, JR, AS) Next meeting? <http://www.staplehurstvillage.org.uk/others.aspx>  
Councillor Reardon said he would arrange a meeting of the group around 17-18 June. Chairman Perry will discuss the ownership of the field with Councillor Hotson.
11. Village Enhancement Group (JP, TB, PK, JB, PB, SL, JR, AS) Next meeting? [http://www.staplehurstvillage.org.uk/sub\\_groups.aspx](http://www.staplehurstvillage.org.uk/sub_groups.aspx).
12. Youth Club (SL, PK) Next meeting? [http://www.staplehurstvillage.org.uk/staplehurst\\_youth\\_club.aspx](http://www.staplehurstvillage.org.uk/staplehurst_youth_club.aspx) Councillor Lain-Rose said the club had been opening each week, behaviour was improving and the youth worker would be making a written report. Chairman Perry extended best wishes to Councillor Butcher.

#### **REPORTS FOR NOTING** from local community groups:-

1. Carnival & Fete (SL, BM) Next meeting? [http://www.staplehurstvillage.org.uk/staplehurst\\_carnival\\_fete\\_committee.aspx](http://www.staplehurstvillage.org.uk/staplehurst_carnival_fete_committee.aspx)
2. Churchyard Liaison (PB, PK) Next meeting? [http://www.staplehurstvillage.org.uk/sub\\_groups\\_2.aspx](http://www.staplehurstvillage.org.uk/sub_groups_2.aspx)
3. Headcorn Aerodrome Consultative Committee (JP, BM) Next meeting 03/06/14. [http://www.staplehurstvillage.org.uk/headcorn\\_aerodrome.aspx](http://www.staplehurstvillage.org.uk/headcorn_aerodrome.aspx)
4. Jubilee Field Management & Users Group (JP, PB) Next meeting? Minutes of meeting 27/03/14 awaited. [http://www.staplehurstvillage.org.uk/jubilee\\_fields\\_users\\_group.aspx](http://www.staplehurstvillage.org.uk/jubilee_fields_users_group.aspx)
5. KALC Area Committee (JP, PB, PK, RS, PS) Next meeting? Minutes of meeting 28/05/14 awaited. [http://www.staplehurstvillage.org.uk/kent\\_association\\_of\\_local\\_councils.aspx](http://www.staplehurstvillage.org.uk/kent_association_of_local_councils.aspx) Councillor Silkin discussed the appointments made at the KALC Area AGM on 28<sup>th</sup> May. A new vice-chairman had been elected. Councillor Butcher retained a role on the Joint Transport Board. Councillor Silkin advised that the KALC Area Committee was writing to the MBC Group Leaders to express its concerns about the Draft Local Plan.
6. Kent Community Alcohol Partnership (PB) Next meeting? Report of meeting 04/09/13 awaited.
7. Knoxbridge A229 Residents' Group (BM, NK, PS) Next meeting? Councillor Manning said that a meeting with Councillor Hotson was awaited.
8. McCabe Day Centre (JB) Next meeting 17/07/14. Minutes of meeting 15/05/14 posted at [http://www.staplehurstvillage.org.uk/mccabe\\_day\\_centre.aspx](http://www.staplehurstvillage.org.uk/mccabe_day_centre.aspx)
9. Neighbourhood Watch (JB) [http://www.staplehurstvillage.org.uk/police\\_liaison.aspx](http://www.staplehurstvillage.org.uk/police_liaison.aspx)
10. Police/Parish Liaison (PB, PS) Report of meeting 27/05/14 awaited. Minutes of meeting 20/02/14 posted at [http://www.staplehurstvillage.org.uk/police\\_liaison.aspx](http://www.staplehurstvillage.org.uk/police_liaison.aspx)
11. River Beult Catchment Improvement Group (JP, NK, PS) Next meeting 08/07/14 (provisional). <http://www.staplehurstvillage.org.uk/others.aspx>
12. Sobell Cheshire Home (JP, PS) Next meeting 03/06/14. <http://www.staplehurstvillage.org.uk/others.aspx>
13. Speed Watch (JB) <http://www.staplehurstvillage.org.uk/speedwatch.aspx>
14. Staplehurst Community Hub (JB) Next meeting?
15. Staplehurst Patients' Participation Group (JB, RS) Report of meeting 22/01/14 awaited. [http://www.staplehurstvillage.org.uk/patient\\_participation\\_group\\_at\\_health\\_centre.aspx](http://www.staplehurstvillage.org.uk/patient_participation_group_at_health_centre.aspx)
16. Staplehurst Primary School Liaison (AG, SL, BM, JR)
17. Staplehurst Village Centre Trust (SL & PB) Next meeting? Reports of meetings 15/04/14 and 13/05/14 awaited. [http://www.staplehurstvillage.org.uk/village\\_centre\\_trust.aspx](http://www.staplehurstvillage.org.uk/village_centre_trust.aspx)
18. Village Sports & Social Club (PB) Next meeting? [http://www.staplehurstvillage.org.uk/ot\\_hers.aspx](http://www.staplehurstvillage.org.uk/ot_hers.aspx)