

Item 9.3
6.6.22

Staplehurst Youth Club

Meeting – Tuesday 24 May 2022

Present: Stuart McPhee (Chair), Rob Yorke, Michael, Kelly Maclean, Jose Castros

1. *Volunteers* – 5 volunteers have now signed up. JC and KM presented their ID documents and Rob is progressing their DBS. **All remaining volunteers – please provide copies of your ID and address verification documents to Rob as per Stuart McPhee's email. Also please bring your original documents to the meeting on Tuesday 7th June.**
2. *Publicity* – Rob and Michael have promised to provide leaflets and posters by 6th June. KM will distribute as appropriate, to local businesses.
3. *Opening Date* – it is proposed that the first Youth evening will be 14th June. In advance of that there will be an awareness/training **meeting on Tuesday 7th June for all volunteers. Please try to attend. SM to get a spare key cut for Rob and Michael.**
4. *Other Users* – **JC will inform other users (Men's Shed, WI and Bridge Club) that the building is now open for use.** £20 per week has been agreed for the first six months – to be followed by a review.
5. *Painting and repairs* – JC confirmed that the payback and other volunteers will undertake works on Saturday 28th.
6. *Wifi Update* – SM reported that everything is good to go but there is a shortage of SIM cards on the market. The supplier has promised that everything will be good to go by the opening (even if an interim SIM card has to be used). **SM to talk to supplier about putting a block on adult content at the serve.**
7. *Computer Club* – **KM to work with Jenna to see if this can be progressed.** At present it is proposed that the club run on the same evening (Tuesdays) from 4pm to 6pm. As long as there are sufficient volunteers and all have been DBS checked, the Club should be able to go ahead. It will be open to anyone over 8 years of age.
8. *Trustees of the Old Youth Club* – We have been granted £5k by the previous trustees on the condition that the funds are not used for buildings or maintenance. It is proposed at present that some of the money be used to be another PC and the rest of the money fund an outing for the young people. **Rob and Michael to revert with ideas (costings and venues) for outings.**
9. *Summer Event* – SM confirmed that the summer event due to run on 22nd August has been approved by the Parish Council. **Rob and Michael to produce a poster. If music is likely, then a licence may be needed. Local residents to be kept informed.**
10. *Authority to spend money* – SM reported that the Parish Council have approved £200 each for cooking utensils and games items. **Rob and Michael to draw up a list of what is required. SM and KM to look through the cupboards to see what is already available.**

11. *Cleaning and room set up* – **SM to look into a one-off clean followed by a regular session. The Youth Club will need a waste bin. SM to arrange with the new PC clerk. JC/KM to discuss smoking at the Youth Club with PR.**
12. *Curtains* – **SM to launder the net curtains. KM to measure the curtain across the double doors and recommend replacement suppliers.**
13. *Electricity* – **Some of the work has now been done by PR who will finish off outstanding tasks such as installing more lights.**
14. *Toilets* – currently awaiting the third quote before the toilet refurbishment work is contracted out. **SM to chase up the quote.**
15. *Sofas* – Two more sofas have been donated to the Youth Club. **PR to arrange collection.**
16. *Shed* – this has now been ordered. Men's Shed will help assemble.

Any other business

- a. Gutters – JC to clarify gutter repairs needed by taking a photo of the gutters. If we provide the parts, the Men's Shed will repair it.
- b. Existing sofas – there are at least 3 sofas and some other large items to dispose of. To agree whether another skip is required or if KCC large items disposal can be used. **SM to check with the PC clerk.**
- c. Snooker table – the second snooker table needs to be disposed of. **PR knows someone who may be able to use it.**