
Minutes

Jubilee Field Management Committee

Date:	9 th July 2019
Present:	Nicola Stonebridge, Mick Chapman, Paddy Riordan, Jackie Barker, Steve Downey, Luke Wolland
In Attendance:	Helen Miller
Apologies:	Nigel Best, Lee Seal, Jack Peach, John Perry, John Gower

Election of Officers

Chairman – Paddy Riordan
Secretary – Helen Miller
Treasurer – Nigel Best

Note of Meeting dated March 2019 – not available

Chairman's Report

Section 106 monies from the developers which may be available for future projects.

Bovis - £98,196 – JFMC

David Wilson Homes - £153,255 – JFMC/Surrenden Playing Field/Lime Trees Recreation Ground

Redrow - £14,000 – Lime Trees Recreation Ground

£36,000 has been set aside by Maidstone Borough Council for the floodlights, but this would possibly be 'payment matched', and therefore not set in stone. It was decided to go ahead with the floodlighting.

A meeting is to be arranged with Mike Evans with regarding to helping project manage Jubilee Field to make Staplehurst the Southern Sports Hub for this area.

A sum of money, in the region of £20,000 which will be made available to invest in either a 3G or 4G pitch. This has to be agreed as to where it is to be located.

The Pay Back team are back, and will help to trim bushes and trees. Please could everyone let PR know if there are any other things they can do.

Treasurer's Report

Due to the absence of Nigel Best, Jubilee Field, utilities and balance sheets are yet to be confirmed. Nigel has decided this would be his last year, a volunteer accountant has agreed to assist with formulating a detailed financial report.

Guides Report

JB reported concerns regarding parking in the car park area. The disabled parking bay is not easy to access, and cars keep blocking the gate. PR said he would like to get the car park re-surface and lined, and is planning to send a memo asking drivers to be more considerate to other users.

The floor of the Guide building needs to be varnished. PR to organise this, possibly with the Pay Back team.

The building is in use 4 nights a week, which includes meetings and courses. PR suggested using the Parish Council to help promote the hall's availability, via the Chairman's report.

JB to ask about having a sign put up on the Guide building to publicise it.

Men's Club Report

SD advised that they are struggling for volunteers. PR has been offered the Chairman roll and has been approached to help, although more help is required. PR would still assist with the Junior Club wherever possible.

Floodlighting to be arranged very soon, and will not interfere with the pitch too much. Three quotes to be sought for metered lights.

The club is looking healthy, with the possibility of a £20,000 parachute payment.

Youth Football Club Report

There are 12 teams at the moment, 9 mixed and 3 girls. Two teams have express interest in playing at Knoxbridge pitch next year, although the pitch would need to be evaluated. It was pointed out that the kids pitch at Jubilee Field does not drain very well. A tentative figure of £8,000 was mentioned to sort out the wet area. This has also caused a reduced usage due to the water gathering. PR to investigate if this is a viable option to use Knoxbridge pitch going forward. NS was asked to find out if parents would support this suggestion, and LW suggested making Knoxbridge pitch the Wildcats Centre. NS said that she wasn't sure if this would be received well.

Further discussion took place regarding the alternative solutions to the wet pitch issues.

Funding to improve the field to be sourced, although a survey would be required to identify where the concrete is located in the field, so that funds can be sorted to make the pitch good.

NS suggest a proposal be drawn up to be voted on.

Gym/Indoor Sports Facility Proposal

Following a proposal to erect a gym/indoor sports facility at Jubilee Field, it was felt that JFMC would need to request a lease in principle to be attained from the Staplehurst Parish Council before further discussions regarding this proposal could be put forward.

Proposal for Event Use

It was agreed that a standard charge for commercial usage of the facilities could be made at £35 per hour. This would also cover usage of the toilets and car park. It was stressed that this would only be for commercial use.

Any Other Business

It was agreed that a three-year business plan would need to be compiled.

Next Meeting

The next meeting TBC.

Action Item	Who	Action	Timeframe
Action Points 9/7/19	PR	Investigate the possibility of getting the car park re-surfaced and lined.	September
Action Points 9/7/19	PR	Varnish Guide building floor, possibly with the Pay Back team.	September
Action Points 9/7/19	PR	Promote the use of the Guide building via the Parish Council Chairman's report	September
Action Points 9/7/19	NS	To gauge parents' reaction to using the Knoxbridge pitch as the Wildcats Centre.	September
Action Points 9/7/19	PR	A proposal to be drawn up and voted on regarding field improvements.	September
Action Points 9/7/19	PR	Lease in principle to be attained from Staplehurst Parish Council.	September