

MINUTES - All Saints Churchyard Committee

Meeting held on 27th March 2012 at 6.30 p.m.

Present: Debbie Brady (PCC)
Paul Butcher (Parish Council)
Paul Kelly (Parish Council)

Apologies: Paul Brooker

Minutes of Last Meeting:

The minutes of the last meeting 24th January 2012 had been circulated and since no amendments were received are deemed to be agreed.

Matters Arising:

Cleary and Downey Ltd have completed the first section of pathway in the burial ground extension.

Chris Bassett has conducted a Risk Assessment of the Churchyard. This was circulated to the committee in the form of a CD containing a detailed descriptions and hazard score for all potential trip hazards, together with photographs of each hazard. Graham Smith (Gardener) to be contacted to deal with any hazards adjacent to pathways where the grass could be lifted and filled to rectify the hazard. **Action: D. Brady (done)**

The higher scoring hazards are on the main public footpath as shown on Ordnance Survey Maps. The possibility of signs warning of the hazards was muted but DB questioned if this would be tantamount to admitting liability in the event of an accident. Once all members of the committee have had a chance to look at the report, this will be discussed again at the next meeting.

Churchyard Inspection:

1. Fernshire Tree Services will be commencing the agreed tree works on 16th April. A breakdown of costs for the trees bordering the property of Pauline Williams will be obtained. Hopefully some of the costs may be recovered from Mrs Williams.
Action: D. Brady
2. A further five 'dog control signs' have been order from Iden Signs as agreed via e-mail by the committee. Cecil Scarf has agreed to install these when they arrive.
Action: D. Brady
3. The PC representatives asked how much the Church charge for burial plots.
Action: D. Brady

4. The two gates at the entrance to the new burial area need attention. The right hand gate has dropped and the left hand gate requires an additional post so that it can be held in an 'open' position to allow ease of access. Quotation to be obtained for this work. **Action: P. Butcher/P Kelly**
5. The 'burial spoil' in the existing churchyard is large and unsightly. Rev. Silke Tetzlaff has asked the committee investigate how much it would cost to clear this area so that it could be used for more burials in the future. **Action: P. Brooker**

Any Other Business:

One comment was received during the 6 week advisory period regarding the removal of trees. This was from Mrs Lorna Day who was concerned that removing branches from one side of the tall ash trees bordering her property would cause them to become unstable. She also asked the committee to consider having these trees reduced in height at the earliest opportunity.

Date of next meeting:

TBA

There being no further business the meeting was closed at 7.15 p.m.

cc: Convenor: Buildings and Grounds Committee
Churchyard Committee
Parish Clerk