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# Minutes

## Jubilee Field Management Committee

<b>Date:</b>	12 <sup>th</sup> February 2020
<b>Present:</b>	Paddy Riordan (PR), Eric Hotson (EH), Nicola Stonebridge (NS), Lee Seal (LS)
<b>In Attendance:</b>	Helen Miller, Mike Evans (MBC representative)
<b>Apologies:</b>	Nigel Best, John Perry, Gordon Reader, John Gower, Luke Wolland, Jackie Barker

Apologies were received and accepted.

No declaration of interests or dispensations were received or requested.

Minutes of AGM dated 9<sup>th</sup> July 2019 were approved.

### Chairman's Report

PR firstly confirmed the officers elected at the AGM. These consist of the following:-

Chairman – Paddy Riordan  
Secretary – Helen Miller  
Treasurer – Nigel Best

PR wanted to confirm membership of the JFMC as Nigel Best will be stepping down as treasurer, and a replacement would need to be found.

PR handed out a paper regarding the background history of Jubilee Field, which explained the situation regarding who owns the land, but also points out that the Staplehurst Parish Council, although leases the land to JFMC, it does not own the Kathy Lamb Centre. The SPC is very supportive of JFMC but are not responsible for it. There has been set aside by SPC, the sum of £3,000, which can be used for legal assistance to clear up management issues..

One of the concerns regarding the financial status of the JFMC is its inability to raise funds to support itself. PR suggested that maybe a fund-raising committee could be formed to assist with this. It was also pointed out that SPC would expect JFMC to manage its own budgets. PR wants to bring all of this up to a managing level, and ask for assistance from some of the community groups.

### Treasurers Report

In the absence of NB the report was delivered by PR.

PR handed out an accounts sheet that showed the income and expenditure to date.

A Significant amount of Section 106 Money may be available for use towards an all weather sports surface, as it could be directed towards Green spaces.

EH said that there was a need to look at the JFMC committee regarding fund raising, and to look at the membership. There were various monies available, of which 106 monies will go part of the way, but there were other options available that could be applied for, also including help from Louise Brice. PR said that the Men's Club were pursuing a Fun day.

The following monies have been listed as follows:-

Maidstone Borough Council -£36,000 with help from Cllr Louise Brice – This is for the present improvements and will need to be match funded.

FSIF £67,000 – Due to arrive in June 2020 this is for the football stand improvements, to include dugouts, lights etc.

Section 106 - £13,000 – This will be used towards match funding the MBC Funds

PR said that it was imperative that the fencing is done by the 31<sup>st</sup> March 2020 to comply with the funding for the improvements required by the FSIF.

The maintenance responsibilities would be down to the Men's Club with regards to the fence, dugouts etc. For the use of the floodlights, that would be paid for by the users.

The users of the pitches are 14 Junior Teams and 2 Men's Teams on 2 full size pitches. It was stressed that more pitches need to be used, as the junior's pitches have not been in a good enough condition to use. EH assurance required equality for all. PR would like to see more for the juniors/women teams. It was suggested that a 3G pitch would be the long term answer, but funds would need to be raised for this. This would also make the pitch accessible to juniors/women's teams

LS agrees with the proposal but stressed that this was a first class club with 3<sup>rd</sup> rate facilities. The pitches needed to be sorted out, as there needed to be encouragement to play. There are juniors who needed to be brought forward.

ME said that there was an action project at Mote Park with 80% of users living within 1 mile. There was a need to provide outside of Maidstone and promote health living. MBC want to encourage the usage of Jubilee Field, with a 4 year plan.

Kent FA might support a 3G field, but this would need to be identified, with a bidding time to be agreed. ME to let Louise Brice know. Not sure if it would deal with drainage issues but could be a recommendation.

**Guides Report** – As there was no representation so no report was submitted.

## **Groundsman Report**

NS felt that the women's team was paying more but receiving less. The women's pitches are substandard, and they would like to see more ground management work done to their pitches.

Unfortunately, the top pitch did not grass over in the summer. Going forward the seeding of the areas needs to be ensured.

## **Men's Club Update**

Now holds a position in the top 5.

## **Junior Club**

LS reported that the income from the Juniors is £349 which doesn't cover the match movement expenditure. PR to see if this money can be recouped.

## **Drainage**

PR reported that this are ongoing issues with ditches and drainage in areas around and on some of the pitches. He has received a quote of £3,320 +VAT from Alan Horton to undertake this work. EH has offered £2,000, John Perry £500 and Louise Brice £1,000 towards a run of 100 meters of drainage, and to make good the areas affected. These areas would need to be seeded afterward, which would need to be done at the end of the football season to stand any chance of the grass seed establishing itself. With this work being completed, all the pitches should see an improvement.

## **Magnetic Shields**

Magnetic Shields have proposed, in principal, a request for permission to use the Jubilee Field to install service to their building extension. This would be on the west side along the hedgerow. There will be no impact to anyone and they have been asked to ensure that they have a route in that doesn't affect the pitches. Approved in principal, subject to full information being provided.

## **Forthcoming Events**

The Firework Event date has been approved and is set for 7<sup>th</sup> November 2020.

The Guides have asked to hold a camp fire in the Summer which has also been approved.

## **Any Other Business**

The maintenance quote on the roller shutters has come in at £150 from a company in Sutton Valance.

The gym enquiry has gone quiet for the moment.

NS has express concern regarding the damage being done to the women's pitches. PR said that this needs to be investigated.

Fund Raising – PR to check the lease agreement with the Parish Clerk. Concern where also expressed regarding the pitches being taken over by others and Staplehurst missing out.

Clarification was made regarding the monies from the Bovis Development. PR confirmed that £98,000 S106 could be available to be applied for, by Jubilee Field once the first new homeowner moves in, and not when the first house is sold. David Wilson Homes S106 monies can be directed to Green Spaces, which also includes Jubilee Field.

ME informed the committee that in cases where block pitch bookings where made of 10 or more, VAT is waived. This is to be confirmed.

## **Next Meeting**

The next meeting will be held on Tuesday 24<sup>th</sup> March 2020 @ 19.30 hrs. in Jubilee Field Pavilion.

Action Log

Agenda Item	Who	Action	Timeframe