



## STAPLEHURST EMERGENCY HELP TEAM

Minutes of meeting held on Thursday 24 April 2014  
The Youth Club, Staplehurst

**Present:** Rory Silkin (Chair), Geoff Barber, Sue Bassett, Paul Butcher, Anne Finlayson, Margaret Friswell, Peter Jeffery, Bill Piper, Lauren Rodwell, Peter Spearink

**Apologies:** Joan Buller, Bob Howse, Erika Lock, Neal Kemp

**Chairman:** Rory welcomed us all.

**Minutes:** The minutes of the previous meeting and of the AGM were approved without amendment and discussed.

### **Matters Arising:**

I was agreed that it would be appropriate to approach Sainsbury with a view to mutual assistance. Action: Paul

### **Matters arising from discussion at the AGM:**

People who have shown interest in helping SEHT should be invited to exercises and practice sessions to make them familiar with the group and its work.

Paul broached the topic of the care homes. Although their enthusiasm has been slight it would be appropriate to invite their involvement in future exercises Agreed: Anne and Lauren to bear that in mind regarding the next and future exercises.

It was further discussed how other organizations might be involved, especially the school. We further discussed how we might assist if there were an emergency directly affecting the school.

There is a need to review our assessment of risks affecting Staplehurst. This should be done at the next meeting (Agenda). The current document should be circulated. Action: Sue

It was asked whether we are up to date with changes among staffing at KCC. Action: Lauren to check.

### **Agenda:**

Rory felt that duration of chairmanship should be limited. Paul proposed and it was agreed that Rory should continue as chairman for at least another year.

Anne will contact Erika regarding arranging the next exercise (Action). It is possible that this will be a joint exercise with Marden.

The Terms of Reference document will be circulated again for discussion at the next meeting. Agenda and Action: Rory

Information: Discussion followed about using the PC stall at the Carnival to arouse interest and to recruit members.

**Any Other Business: .**

Paul suggested distributing information to new houses as people move into the community. It was thought that this could be part of a welcome pack from the PC. Other new residents could receive it through estate agents.

Action: The PC to be approached.

Councillors.

**Date of the Next Meeting:** 19th June