

# **STAPLEHURST PARISH COUNCIL**

## **STREET NAMING POLICY & PROCEDURES**

## **1. INTRODUCTION**

- 1.1 Street Naming and Numbering is a statutory service Borough/District Councils undertake to issue and officially register postal addresses within the relevant borough/district.
- 1.2 For Staplehurst, Maidstone Borough Council (MBC) is the authority responsible for the statutory service of Street Naming and Numbering.
- 1.3 Individuals and developers must not allocate their own house numbers, buildings or street names or request this through the Parish Council; application must be made to MBC.

## **2. PARISH COUNCIL INVOLVEMENT**

- 2.1 It has become customary for MBC and/or developers to consult the Parish Council on proposed street names in the parish.
- 2.2 The Parish Council, as consultee, will respond to MBC and/or developer with its comments on proposed street names.
- 2.3 The final decision on street naming rests with MBC. The Parish Council is afforded the opportunity to comment and make recommendations only.

## **3. PARISH COUNCIL'S STREET NAMING POLICY**

- 3.1 The Parish Council will aspire to influence developers/MBC that street names will fall into one of the following categories:
  - a) Service personnel whose names appear on the village's War Memorials;
  - b) Individuals that have contributed to the parish of Staplehurst ("village worthies"); or
  - c) Names that relate to the location of the proposed street, especially field names, or by another geographic or historical connection.

## **4 THE PROCEDURE**

- 4.1 The Parish Council will review the proposed street name(s), undertaking such local consultation as it deems appropriate.
- 4.2 The Parish Council will either:
  - a) agree with the proposed street name(s) and notify MBC of its agreement; or
  - b) agree a counter-proposal for the street name(s) and notify MBC of its preferred name(s) as a recommendation.

## **5 Adoption**

This policy supersedes any former policy and was adopted by Staplehurst Parish Council on .....2<sup>nd</sup> April 2024.....Minute...2213/6.2.....