

## JUBILEE FIELD MANAGEMENT COMMITTEE

MINUTES of the meeting of the Jubilee Field Management Committee held on Thursday 1<sup>st</sup> September 2011 at Jubilee Pavilion, Headcorn Road, Staplehurst commencing at 8.00pm

1. **Present:** Mike Hooker, Ian Humphrey, Mike Lock, John Perry, Nigel Stewart, Nigel Best and Alison Hooker.
2. **Apologies:** Apologies were received from John Gower  
**Absent:** Jenny Burton
3. **Minutes of last meeting** - Minutes of the last meeting of held on 4<sup>th</sup> August 2011 were agreed and signed as a true record.
4. **Matters Arising** -  
**Trustees:** The Deed of Trust was to be amended as Stuart Tasker had informed the Committee he would no longer be able to be a Trustee. It was agreed that John Gower and a representative from the Junior Section of Staplehurst Monarchs FC be offered as a trustees.  
**Electrics** – still to be finished off but electrician been on holiday – hopefully would be completed shortly.
5. **Chairman's Report:**  
Top soil had been delivered and majority had been used.  
Proposed that the AGM be held on 6<sup>th</sup> October at 8pm at Jubilee.  
Nigel Best gave his apologies but would provide a report for the minutes. The Chairman asked NS and MH if they were happy to remain as officers if no other nomination was received.
6. **Secretary's Report:**  
Email had been received from a manager of the Junior Section with concerns over the condition of the pitches other than the main one. Some work had now been undertaken and all seems ok.  
Committee agreed to have the vegetation at the top of the field strimmed. NS to arrange.
7. **Treasurer's Report:**  
Report provided and Robbie would be asked about the "Uprocking" money as this could be put towards repaying the loan.  
Balance as at 1<sup>st</sup> September £540.04.  
September will see an increase in income as league games will have commenced.  
Water bill mentioned at last meeting was an estimate following the meter being read the correct bill was £99.68.  
New corner flags had been ordered  
New Respect barrier had been purchased and the cost to be split between JFMC and SMUFC.
8. **Pitches:**  
**Rabbits** – Numbers seem low at the moment but JG asked to monitor the situation and report back if numbers increased again.  
Managers to be asked to inspect the drain runs this weekend as JG

away.

Maidstone & District League had approached NB to book pitches again for semi-finals. No costs had been discussed yet.

9. **Kitchen:**

Urn had been purchased.

Cooker hood installed and waiting to have external extractor fitted  
Freezer – NB to arrange to collect

10. **Cleaning:**

Outside tap repaired.

11. **Buildings, Site Maintenance and Development of Cycle Project**

Back guttering to be cleared out.

Cycling Club very impressed with the facilities and had asked to use them on club days. This was agreed and if any food etc was sold from the kitchen money to be placed in money box for Jubilee.

Cycling Club had put in a bid for funding to tarmac the car park  
Boiler still a problem – JP to speak to Parish Council regarding guarantee etc.

12. **Parish Council**

SPC are happy with the dugouts and hardstanding solutions.

Keys had been cut.

MH informed JP that SMUFC were unsure over the open weekend at present but would keep JP updated.

NB and IH to meet with Football Foundation on 13<sup>th</sup> September re development plan and to monitor what had been done since the pavilion had been built.

JP chasing the maintenance contract

SPC are reviewing all village CCTV and may consider positioning one at Jubilee – however this is very much in the early stages.

13. **Any Other Business**

There were no any other business.

The next meeting of the Committee would be the AGM to be held on 6<sup>th</sup> October commencing at 8.00pm at Jubilee Pavilion.

The Users Group meeting would commence at 7.30pm on 6<sup>th</sup> October with the Committee meeting following on from the AGM.

There being no further business the meeting closed at 8.52pm.