

## **JFMC meeting**

### **Minutes of the 6<sup>th</sup> December 2022.**

**Present:** Cllrs Riordan, McLaughlin, Perry and Sharp. Lee Seal, Kirsty Edmond, Mel Alessi, Nicola Stanbridge Dean Fuller

#### **1. Apologise;** Justin Birkby

#### **2. Last minutes – agreed**

#### **3. Outstanding items**

Girl Guides Lease – agreed

Signage – RG contact KCC highways – double sided directional sign at entrance

Padlocks – NS collect padlocks

#### **4. Discussion paper**

A detailed discussion on the items in the paper lead to several key points;

a) Report to SPC on 19<sup>th</sup> December 2022 – focus on vandalism / dog pooh issue  
Obtain evidence for / against locking off the main pitch by 13<sup>th</sup> December 2022 to RG  
Council website / Facebook – consult by 13<sup>th</sup> December 2022 to RG  
SMFC, SMYFC and Girl Guides to forward their views by 13<sup>th</sup> December 2022 to RG  
Also, general comments feed in by 13<sup>th</sup> December 2022 to RG

#### **b) Lease to SMFC**

Following a robust discussion SMFC will need to bring back a report to JFMC for consideration.

The club are playing at “Semi-professional level” players not paid, but paid expenses. They are seeking to obtain promotion which will require Ground improvements. The clubs are looking to link and are open to all, diverse and growing in numbers. If the club has a long lease on the main pitch it will be able to obtain funding. Therefore, SMFC bring forward a report

- Option appraisal of new clubhouse
- 5-year Business plan potentially including hardship policy to help local children who cannot afford the fees (e.g., if their family are in receipt of benefits) so that they are not excluded, and to look at ways of ensuring local children can get access to training / playing opportunities
- Transparency of accounts
- Access for junior teams / Girl's teams to the main pitch
- Clarify formalisation between clubs

We have an FA “template agreement” as a base document if the Council decision is to proceed

#### **c) Open space**

JF is public open space for sport and recreation – potential projects - 3g all sports pitch, main pitch locked or leased and Girl Guides seeking their own space means significant reduction in publicly accessible open space.

This will require consultation

Also, major VAT issue for Council if 3g pitch goes ahead decision will impact on future management of JF

Agreed "joint meeting of JFMC / 3G all sports pitch" to discuss and find way forward in new year

#### **5. Election of chairman**

Cllr Riordan has worked tirelessly over the past six years but felt it the right time to step down as Chairman. Following a discussion Cllr Riordan proposed and Cllr McLaughlin seconded Cllr Sharp to be new Chairman. The group thanked Cllr Riordan for all his hard work

#### **6. Health and safety**

The JFMC require a Health and Safety File with details of Risk assessments, checks on Fire alarms etc – key action moving forward. This is urgent and an update item on each meeting

#### **7. AOB**

Boiler – options been considered – JB report to next JFMC meeting

Girl Guides to put up "Muster point" and send invoice to JFMC

Electricity debt - £1,000, need to increase DD, resolve moving forward – LS / AS / NS

Contact details – to ensure correct contact details (any others) please forward to RG by

Adele Sharp – Chair of group

Richard – Clerk

Nicola – SMFC rep

Dean – SMFC rep

Lee SMYFC rep

Mel – Girls Guides rep

Kirsty – Girl Guides rep

Note representative should cascade to other members of their group.

**Next meeting – 27.2.2023 – 7:30pm in the warm room**

Note action plan overleaf

JFMC actions				
Green on track	Amber needs chasing	Red urgent work required	Completed	
No	Action	Responsible	Update	Status
1	Contact KCC highways regarding double sided directional side at entrance to JF	RG		On track
2	Collect Padlocks	NS		On track
3	Council report	RG	Draft Circulated	On track
4	Feedback on locking of main pitch – 13.12.22	All		On track
4	JFMC order 3 “Please pick up after your dog”	RG		On track
5	Engage primary school in designing a “nudge sign”	AS		On track
6	JFMC order 1 new bin	RG		On track
7	Engage dog walking community on issue of picking up dog mess and alternative dog walks	NS		On track
8	SMFC report to JFMC regarding potential lease of main pitch	NS		Aim for new year
9	Joint meeting of 3g all sports pitch / JFMC in early 2023	RG		Aim for new year
10	JF Health & Safety File	AS		Urgent
11	New boiler for pavilion	JB		Urgent
12	Muster point sign	MA		On track
11	Clarify electricity debt	AS/ LS / NS		On track
12	Check contact details and forward to RG	ALL		On track